

Agenda

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City Executive Board

Date: **Wednesday 30 June 2010**

Time: **5.00 pm**

Place: **St Aldate's Room, Oxford Town Hall**

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City Executive Board

Membership

Chair	Councillor Bob Price	Corporate Governance, Partnerships, Cultural Development and Communications
	Councillor Ed Turner	Finance, Corporate Assets and Strategic Planning
	Councillor Antonia Bance	Regeneration and Community Development
	Councillor Colin Cook	City Development
	Councillor Mark Lygo	Sport, Play and Schools Liaison
	Councillor Sajjad Malik	Safer Communities
	Councillor Joe McManners	Housing
	Councillor John Tanner	Cleaner, Greener Oxford
	Councillor Bob Timbs	Leisure Partnerships
	Councillor Oscar Van Nooijen	Business Improvement and Efficiency

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AGENDA

PART ONE PUBLIC BUSINESS

Pages

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

Councillors serving on the Committee are asked to declare any personal or personal prejudicial interests they may have in any of the following agenda items. Guidance is contained at the end of these agenda pages.

3. PUBLIC QUESTIONS

When the Chair agrees, members of the public may ask questions – up to 15 minutes in total is allowed for this item. Questions must be about items on the agenda and the actual wording of the question(s) must be given to the Head of Law and Governance by 2.00 pm on the working day before the meeting (email: executiveboard@oxford.gov.uk or telephone the person named as staff contact).

4. SCRUTINY COMMITTEE REPORTS

The following scrutiny committee reports may be submitted to this meeting:-

- Offices for the Future – agenda item 8 refers
- End of Year Performance – agenda item 15 refers

5. NORTHWAY AND COWLEY – SITES DISPOSAL

5.1–5.11

Lead Members: Councillors Bance and Turner

Report of Interim Head of Corporate Assets seeking agreement to the principle of disposing of the freehold of the following sites:-

- Northway Community Centre, Dora Carr Close
- Former Community Centre, Westlands Drive
- Former Cowley Community Centre, Barns Road; and

To the Council fulfilling an enabling role (as apposed to a direct service provider) for community centre activities in Northway and at Cowley; and to the provision of affordable housing on the balance of the three sites not taken up with community facilities.

6.	RISK MANAGEMENT – QUARTERLY REPORT	6.1–6.7
	Lead Member: Councillor Price	
	Report of Heads of Finance summarising the changes since Quarter 3 to the Corporate and Service Risk Registers.	
7.	170 WALTON STREET - DISPOSAL	7.1-7.5
	Lead Member: Councillor Turner	
	Report of Interim Head of Corporate Assets seeking approval to the freehold disposal of 170 Walton Street.	
	(Note: There is a not for publication annex to this report)	
8.	OFFICES FOR THE FUTURE – PROGRAMME APPROVAL	8.1-8.56
	Lead Members: Councillors Price and Turner	
	Report of Head of People and Equalities, Head of Customer Services and Interim Head of Corporate Assets. The report brings together under the programme heading “Offices for the Future” three ongoing projects, namely:-	
	<ul style="list-style-type: none"> • Office rationalisation – reducing the Council’s office footprint by 25% by Mach 2013 • Modern working styles – in terms of modern working practices and the facilities to support them. • “Customer First” – improvement in the way we manage our face to face contact with customers. 	
	The report recommends funding and office disposal approval to pursue the Offices for the Future programme.	
9.	COUNCIL HOUSING: A REAL FUTURE – RESPONSE	9.1-9.19
	Lead Member: Councillor McManners	
	Report of Heads of Finance and Head of Oxford City Homes seeking agreement to a response to the Department for Communities and Local Government Consultation Paper “Council Housing: a Real Future” in which the Government sets out the terms within which a dismantling of the housing revenue account subsidy system and the introduction of a voluntary self-financing system might operate.	
10.	OXFORDSHIRE LOCAL INVESTMENT PLAN AND LOCAL INVESTMENT AGREEMENT	10.1-10.28
	Lead Members: Councillors Cook and Turner	
	Report of Head of City Development seeking endorsement of the Oxfordshire	

Investment Agreement that sets out the mechanisms to fund and deliver the schemes and priorities that have been agreed to in the Local Investment Plan. The Local Investment Plan was agreed by the City Executive Board on 3rd March 2010.

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| <p>11. WARNEFORD MEADOWS</p> <p>Lead Member: Councillor Cook</p> <p>Report of Head of City Development seeking the Board's agreement (pursuant to a Council Motion of 19th April 2010) to remove Warneford Meadows as a development site from all future planning documents and frameworks.</p> | <p>11.1–11.2</p> |
| <p>12. PLAY BARTON</p> <p>Lead Member: Councillor Lygo</p> <p>Report of Head of City Leisure seeking project approval for the procurement of contractors to construct an adventure play area at Barton and to undertake works at the Barton Neighbourhood Centre.</p> | <p>12.1-12.7</p> |
| <p>13. CONTRACT TO SUPPLY MOTOR FUEL TO OXFORD CITY COUNCIL</p> <p>Lead Member: Councillor Van Nooijen</p> <p>Report of Head of City Works seeking agreement to the continuation of the Central Buying Consortium's contract for the supply of motor fuel to the Council, and delegate accordingly to officers to place an order for diesel fuel through the Eastern Shires Purchasing Organisation.</p> | <p>13.1-13.5</p> |
| <p>14. ELDERLY SERVICES CONTROL CENTRE – FUTURE</p> <p>Lead Member: Councillor McManners</p> <p>Report of Head of Community Housing and Community Development concerning issues relating to the services provided from the elderly services control centre, and seeking decisions on future arrangements and responsibilities.</p> | <p>14.1-14.8</p> |
| <p>15. END OF YEAR PERFORMANCE</p> | <p>15.-15.35</p> |

Lead Member: Councillor Price

Report of Corporate Director, Finance and Efficiency highlighting (non financial) performance in 2009/10 against national, retained best value and corporate priorities.

16. NEW GOVERNANCE ARRANGEMENTS

16.1-16.7

Lead Member: Councillor Price

Report of Head of Law and Governance explaining that all local authorities are required to change their governance arrangements to either a new style leader and cabinet arrangement or an elected mayor and cabinet arrangement. The report seeks a decision, for recommendation to full Council, on which of the two models of governance the Board considers should be the Councils preferred option upon which to consult.

17. FUTURE ITEMS

This item is included on the agenda to give members the opportunity to raise issues on the Forward Plan or update the Board about future agenda items

18. MINUTES

18.1-18.10

Minutes of the meeting held on 9 June 2010

19. MATTERS EXEMPT FROM PUBLICATION

If the Board wishes to exclude the press and the public from the meeting during consideration of any of the items on the exempt from publication part of the agenda, it will be necessary for the Board to pass a resolution in accordance with the provisions of Paragraph 21(1)(b) of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000 on the grounds that their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Schedule 12A of the Local Government Act 1972.

The Board may maintain the exemption if and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

PART TWO

MATTERS EXEMPT FROM PUBLICATION

C1. 170 WALTON STREET

C1

Not for publication appendix to the report at agenda item 7.

(Not for publication: Paragraph 3, Part 1, Schedule 12A, Local Government Act 1972 - information relating to financial or business affairs of the authority. The public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure could prejudice the terms of the disposal).

DECLARING INTERESTS

What is a personal interest?

You have a personal interest in a matter if that matter affects the well-being or financial position of you, your relatives or people with whom you have a close personal association more than it would affect the majority of other people in the ward(s) to which the matter relates.

A personal interest can affect you, your relatives or people with whom you have a close personal association positively or negatively. If you or they would stand to lose by the decision, you should also declare it.

You also have a personal interest in a matter if it relates to any interests, which you must register.

What do I need to do if I have a personal interest?

You must declare it when you get to the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you. You may still speak and vote unless it is a prejudicial interest.

If a matter affects a body to which you have been appointed by the authority, or a body exercising functions of a public nature, you only need declare the interest if you are going to speak on the matter.

What is a prejudicial interest?

You have a prejudicial interest in a matter if;

- a) a member of the public, who knows the relevant facts, would reasonably think your personal interest is so significant that it is likely to prejudice your judgment of the public interest; and
- b) the matter affects your financial interests or relates to a licensing or regulatory matter; and
- c) the interest does not fall within one of the exempt categories at paragraph 10(2)(c) of the Code of Conduct.

What do I need to do if I have a prejudicial interest?

If you have a prejudicial interest you must withdraw from the meeting. However, under paragraph 12(2) of the Code of Conduct, if members of the public are allowed to make representations, give evidence or answer questions about that matter, you may also make representations as if you were a member of the public. However, you must withdraw from the meeting once you have made your representations and before any debate starts.